



HIGHER EDUCATION COLLABORATION AGREEMENT

The best possible outcome is achieved when students, parents, and counsellors work together. However, as the primary driver of this process, each **student** must be prepared to commit to the points below and meet the expectations outlined in this agreement.

- **Meet** regularly with my counsellor to discuss my higher education plans and application progress.
- **Reflect** on my goals, values, aspirations, strengths and opportunities and how they impact my higher education decision-making process.
- **Commit** to doing my best and keep my options open by achieving the strongest academic record possible right through to the end of my senior year.
- **Understand** how my **academic** record and qualifications compare to the admission standards of the institutions on my application list.
- **Review** my ISD Senior School Transcript.
 I understand that official transcripts and predicted grades are sent directly to each institution and that students and parents do not receive official copies. (INITIALS IN BOX)
- **CHECK MY EMAIL** REGULARLY.
 I understand that not checking my email regularly, including my JUNK/SPAM folder, may jeopardize my chances of being admitted to the institutions of my choosing. (INITIALS IN BOX)
- **Read** the ISD Counselling Department Weekly Announcements every week.
- **Use** **MaiaLearning** | www.maialearning.com and the 'CHARACTER' resources to support my higher education and career planning, search for degree courses, and keep my application list up to date.
- **Complete** all required surveys and questionnaires on time, by the stated deadline.
- **Research** and develop a list of institutions that matches my academic profile and personal preferences and that I would be happy to attend if admitted. This includes a **final application list** with **2-3** institutions in each category: **Reach | Target | Likely**.
- **Meet** with higher education representatives and/or take advantage of virtual opportunities to gather information about course options, admission policies, campus life, etc.
- **Ensure** that I am aware of the admissions procedures, financial aid policies and applications deadlines for each institution on my application list.
- **Know** the standardized testing requirements for each institution and plan a testing timeline.
- **Research** portfolio/audition requirements for visual or performing arts programs and follow the policies and procedures for submitting a portfolio or participating in an audition.
- **Meet** all internal application deadlines set by the ISD Counselling Department.
- **Complete** each application myself and represent my accomplishments and achievements honestly and truthfully.
- **Write** thoughtful essays, personal statements and/or letters of motivation using the resources provided by the ISD Counselling Department. Take advantage of relevant workshops and presentations.
- **Request** recommendation letters using the official ISD Letter of Recommendation request form.
 I understand that recommendation letters are confidential and sent directly to each institution. I waive my right to read recommendation letters written on my behalf. (INITIALS IN BOX)
- Send all **official** test results to institutions as required.
- **Notify** my counsellor of each admissions decision.

I understand my responsibilities in this process and am committed to meeting these expectations in order to achieve the best possible outcome for my future. (Print name and sign below)

STUDENT: _____ **SIGNATURE:** _____

By signing below, we commit to supporting you through this process in order to meet the expectations above and achieve the best possible outcome for your future.

PARENT: _____ **COUNSELLOR:** _____